Shelby County

County Business License Application:
- The tax application can be found here.
- Physical Address: 200 West College St. Rm 115, Columbiana, AL 35051
- Phone: (205) 670-6824
- Open M-F: 8 a.m. to 4:30 p.m.

Satellite Locations

Columbiana Satellite
- Physical Address: 104 Depot Street, Columbiana, AL 35051
- Mailing Address: Shelby County License Office, P.O. Box 190, Columbiana, AL 35051
- Phone: (205) 670-6836
- Fax: (205) 670-6835
- Open M-F: 8 a.m. to 4:30 p.m.

Birmingham Satellite
- Physical Address: County Services Building, 19220 Hwy 280, Suite 100, Birmingham, AL 35242
- Phone: (205) 829-1270
- Fax: (205) 670-6825
- Open M-F: 8 a.m. to 4:30 p.m.

Pelham Satellite
- Physical Address: 1018 County Services Drive, Pelham, AL 35124
- Phone: (205) 620-6600
- Fax: (205) 664-0989
- Open M-F: 8 a.m. to 4:30 p.m.

Cities/Towns/Municipalities in Shelby County:

- Alabaster
  - The business license application can be found here.
  - Physical Address: 1953 Municipal Way, Alabaster, AL 35007
  - Email: revenue@cityofalabaster.com
  - Phone: (205) 664-6844
  - Fax: (205) 664-6841
  - Open M-F: 8 a.m. to 4:30 p.m.
  - More information regarding licensing can be found here.
• Calera
  o The business license application can be found [here](#).
  o Mailing: City of Calera, 1074 10th Street, Calera, AL 35040
  o Email: [tsmith@calera.org](mailto:tsmith@calera.org)
  o Phone: (205) 668-3804
  o Fax: (205) 668-3821
  o Open M-F: 7 a.m. to 3:30 p.m.
  o More information regarding the license application can be found [here](#).

• Chelsea
  o The business license application can be found [here](#).
  o Physical Address: 11611 Chelsea Road, Chelsea, AL 35043
  o Mailing Address: P.O. Box 111, Chelsea, AL 35043
  o Email: [cityclerk@cityofchelsea.com](mailto:cityclerk@cityofchelsea.com) or [businesslicense@cityofchelsea.com](mailto:businesslicense@cityofchelsea.com)
  o Contact Person: Crystal Gibson Ethridge
  o Phone: (205) 678-8455
  o Fax: (205) 677-2040
  o Open M-F 8 a.m. to 4 p.m.
  o More information regarding licensing can be found [here](#).

• Columbiana
  o The business license application can be found [here](#).
  o Physical Address: 107 Mildred Street, Columbiana, AL 35051
  o Phone: (205) 669-5806
  o Fax: (205) 669-5811
  o Email: [Ctucker@cityofcolumbiana.com](mailto:Ctucker@cityofcolumbiana.com)
  o Contact Person: Charlene Tucker
  o Open M-F: 8 a.m. to 4:30 p.m.

• Harpersville
  o The town of Harpersville uses a third-party system called Avenu to process their business licenses. The link to the application can be found [here](#). If you have any questions regarding the process, direct these questions to the Avenu’s customer care team at (800) 556-7274 or reach out to them via email at [bizlicensesupport@avenuinsights.com](mailto:bizlicensesupport@avenuinsights.com)
  o Physical Address: 83 Town Hall Lane, Harpersville, AL 35078
  o Mailing Address: P.O. Box 370, Harpersville, AL 35078
  o Phone: (205) 672-9961
  o Open M-F: 8 a.m. to 4 p.m., closed from 12 p.m. to 1 p.m..
* Helena
  - The business license application can be found [here](#).
  - Mailing Address: City of Helena PO Box 613 Helena, AL 35080
  - Physical Address: 816 Highway 52 East, Helena, AL 35080
  - Email: KMiller@cityofhelena.org
  - Contact Person: Kimberly Miller, Revenue Director
  - Phone: (205) 663-2161 Option 2
  - Fax: (205) 663-9276
  - Open M-F: 8 a.m. to 5 p.m.

* Indian Springs Village
  - The business license application can be found [here](#).
  - Physical Address: 2635 Cahaba Valley Road, Indian Springs, AL 35124
  - Email: Joan@indianspringsvillage.org
  - Contact Person: Joan Downs, Town Clerk
  - Phone: (205) 982-1755
  - Open M-TH: 9 a.m. to 1 p.m.
  - More information regarding licensing can be found [here](#).

* Leeds
  - Business license applications can be found [here](#).
  - Mailing Address: 1400 9th Street, Leeds, AL 35094
  - Phone: (205) 864-5258
  - Fax: (205) 855-4655
  - Email: tarbitelle@leedsalabama.gov
  - Contact Person: Toushi Arbitelle, City Clerk
  - Open M-TH: 7:30 a.m. to 3 p.m. and F: 7:30 a.m. to 11 a.m.
  - More information regarding business licensing can be found [here](#).

* Montevallo
  - Business license application can be found [here](#).
  - Physical Address: 541 Main Street, Montevallo, AL 35115
  - Phone: (205) 665-2555
  - Email: mkyger@cityofmontevallo.com
  - Contact Person: Michelle Kyger, Assistant City Clerk
  - Open M-F: 8 a.m. to 4:30 p.m.
  - More information regarding licensing can be found [here](#).
• Pelham
  - The business license application can be found [here](#).
  - Physical Address: 3111 Cummins Street, Pelham, AL 35124
  - Mailing Address: P.O. Box 1238, Pelham, AL 35124
  - Phone: (205) 620-6480
  - Email: sweeney@pelhamalabama.gov
  - Contact Person: Cathay Sweeny, business License & Revenue Clerk
  - Open M-F: 7:30 a.m. to 4:30 p.m.
  - More information regarding licensing can be found [here](#).

• Vincent
  - The city of Vincent uses a third-party system called Avenu to process their business licenses. The link to the application can be found [here](#). If you have any questions regarding the process, direct these questions to the Avenu’s customer care team at (800) 556-7274 or reach out to them via email at bizlicensesupport@avenuinsights.com
  - Business License applications can be filled out in person at the following address as an alternative to Avenue Insights.
  - Physical Address: 25 Florey Street, Vincent, AL 35178
  - Mailing Address: City of Vincent, P.O. Box 49, Vincent, AL 35178
  - Phone: (205) 672-2261
  - Fax: (205) 672-7662
  - Email: Hthweatt@cityofvincent.com
  - Contact Person: Helen Thweatt, City Clerk
  - Open M-F: 8 a.m. to 4 p.m., closed from 12 p.m. to 1 p.m.

• Westover
  - The town of Westover uses a third-party system called Avenu to process their business licenses. The link to the application can be found [here](#). If you have any questions regarding the process, direct these questions to the Avenu’s customer care team at (800) 556-7274 or reach out to them via email at bizlicensesupport@avenuinsights.com
  - Business License applications can be filled out in person at the following address as an alternative to Avenue Insights.
  - Physical Address: 3312 Westover Road, Westover, AL 35147
  - Mailing Address: P.O. Box 356, Westover, Alabama 35185
  - Phone: (205) 678-3375
  - Fax: (205) 678-3376
  - Open M-F: 8 a.m. to 2 p.m.
• Wilsonville
  o The town of Wilsonville uses a third-party system called Avenu to process their business licenses. The link to the webpage can be found here. If you have any questions regarding the process, direct these questions to the Avenu’s customer care team at (800) 556-7274 or reach out to them via email at bizlicensesupport@avenuinsights.com
  o Physical Address: 9905 North Main Street, Wilsonville, AL 35186
  o Mailing Address: Town of Wilsonville, P.O. Box 70, Wilsonville, AL 35186
  o Email: info@wilsonvilleal.com
  o Contact Person: Kay Ray, Town Clerk
  o Phone: (205) 669-6180
  o Fax: (205) 669-6205
  o Open M-F: 8 a.m. to 4:30 p.m.

• Wilton
  o The town of Wilton uses a third-party system called Avenu to process their business licenses. The link to the application can be found here. If you have any questions regarding the process, direct these questions to the Avenu’s customer care team at (800) 556-7274 or reach out to them via email at bizlicensesupport@avenuinsights.com
  o Physical Address: 100 Depot St. Montevallo, AL 35115
  o Mailing Address: P.O. Box 159, Wilton, AL 35187
  o Phone: (205) 665-2021
  o Fax: (205) 757-6077
  o Open M-F: 8 a.m. to 4:30 p.m., Closed from 12 p.m. to 1 p.m.