Jefferson County

County Business License Application:

- Jefferson County business license application can be found here.
- Physical Address: 716 Richard Arrington Blvd, Birmingham, AL 35203
- Mailing Address (Renewals): Jefferson County Department of Revenue, P.O. Box 12207, Birmingham, AL 35202
- Phone: (205) 325-5171 option 3
- Fax: (205) 214-8590
- Email: revenueadd@jccal.org
- Open M-F: 8 a.m. to 5 p.m.

Satellite Locations

Bessemer Courthouse
- Physical Address: Room 109, 1801 3rd Avenue North, Bessemer, AL 35020
- Phone: (205) 481-4110
- Fax: (205) 481-4113
- Open M-F: 8 a.m. to 5 p.m.

Center Point Satellite
- Physical Address: 2651 Center Point Parkway, Birmingham, AL 35215
- Phone: (205) 714-7175
- Fax: (205) 714-7083
- Open M-F: 8 a.m. to 5 p.m.

Hoover Satellite
- Physical Address: 1901 Hoover Court, Hoover, AL 35226
- Phone: (205) 497-8976
- Fax: (205) 521-5518
- Open M-F: 8 a.m. to 5 p.m.

Northern Satellite
- Physical Address: 651 Main Street, Gardendale, AL 35071
- Phone: (205) 909-3610
- Fax: (205) 909-3611
- Open M-F: 8 a.m. to 5 p.m.
Cities/Towns/Municipalities in Jefferson County:

- **Adamsville**
  - Apply in person at Adamsville City Hall at address below
  - Address: 4828 Main St, Adamsville, AL 35005
  - Email: pmcpherson@cityofadamsville.org
  - Contact Person: Pam McPherson, Revenue Officer
  - Phone: (205) 674-5671    Fax: (205) 674-6430
  - Open April 1 - September 30 M-Th: 7:30 a.m. to 5:30 p.m., October 1 - March 31 M-F: 8 a.m. to 4 p.m.
  - More information regarding business licensing can be found [here](#).

- **Argo**
  - The City of Argo uses a third-party system called Avenu to process their business licenses. The link to the application can be found [here](#). If you have any questions regarding the Avenue Insights process, direct these questions to the Avenu’s customer care team at (800) 556-7274 or reach out to them via email at bizlicense_support@avenuinsights.com
  - Business License applications can be filled out in-person at the following address as an alternative to Avenue Insights.
  - Physical Address: 100 Blackjack Road, Argo, AL 35173
  - The business license application for in-person processing can be found [here](#).
  - Email: city.argo@gmail.com
  - Contact Person: Tiffany Westbrook
  - Phone: (205) 352-2120
  - Fax: (205) 352-2118
  - Open M-F: 8:00 a.m. to 4:00 p.m.
  - More information regarding business licensing can be found [here](#).

- **Bessemer**
  - The business license applications can be found [here](#).
  - Phone: (205) 424-4060    Fax: (205) 425-2820
  - Mailing: 1700 3rd Avenue North, Bessemer, AL 35020
  - Email: fyyoung@bessemeral.org
  - Contact Person: Faron Young, Senior Revenue Examiner
  - Open M-F: 8 a.m. to 5 p.m. The City Council meets on the first and third Tuesdays of each month at City Hall in the Council Chambers, unless otherwise noted. The first meeting of the month is a night meeting, held at 7 p.m. The second meeting of the month is a morning meeting, held at 10 a.m.
  - More information regarding business licensing can be found [here](#).
● Birmingham
  ○ The City of Birmingham uses a third-party system called Avenu to process their business licenses. The link to the application can be found here. If you have any questions regarding the process, direct these questions to the Avenu’s customer care team at (800) 556-7274 or reach out to them via email at bizlicensesupport@avenuinsights.com
  ○ Business license applications for new business licenses are also taken daily between the hours of 8:00 a.m. and 4:45 p.m. at the office of the Tax and License (Revenue) Administration Division, First Floor, City Hall (Room TL-100), 710 North 20th Street, Birmingham, AL 35203.
  ○ Application for Tax Certificate (ATC) form can be found here.
  ○ Mailing: 710 20th Street N, Birmingham AL 35203
  ○ Phone: (205) 254-2198   Fax: (205) 254-2963
  ○ Open M-F: 8:00 a.m. to 5:00 p.m.
  ○ More information regarding business licensing can be found here.

● Brighton
  ○ The town of Brighton uses a third-party system called Avenu to process their business licenses. The link to the Avenu business license application can be found here. More information regarding business license costs can be found here. If you have any questions regarding the process, direct these questions to the Avenu’s customer care team at (800) 556-7274 or reach out to them via email at bizlicensesupport@avenuinsights.com
  ○ Business License applications can be filled out in person at the following address as an alternative to Avenue Insights
  ○ Physical Address: 3700 Main Street, Brighton AL 35020
  ○ Phone: (205) 425-8934   Fax: (205) 428-0470
  ○ Email: cityofbrighton@att.net
  ○ Contact Person: Hazel Williams, City Clerk
  ○ Open M-Th: 9 a.m. to 5 p.m.

● Brookside
  ○ Business license applications can be found in-person at City Hall.
  ○ Physical Address: 2711 Municipal Drive, Brookside, AL 35036
  ○ Mailing Address: P.O. Box 142, Brookside, AL 35036
  ○ Email: dkeedy@townofbrookside.net
  ○ Contact Person: Tina McCondichie, Clerk
  ○ Phone: (205) 674-9275
  ○ Fax: (205) 674-9547
  ○ Open M-F: 8 a.m. to 4 p.m.
- **Center Point**
  - Business license applications can be found [here](#).
  - Mailing: 2209 Center Point Parkway, Center Point, AL 35215
  - Email: [reception@centerpointal.org](mailto:reception@centerpointal.org)
  - Contact Person: Jennifer Deason
  - Phone: (205) 854-4460
  - More information regarding business licensing can be found [here](#).

- **Clay**
  - Business license applications can be found [here](#).
  - Physical Address: 2441 Old Springville Rd, Birmingham, AL 35215
  - Mailing Address: City of Clay, P.O. Box 345, Clay, AL 35048
  - Phone: (205) 680-1223
  - Fax: (205) 681-6266
  - Email: [PGilham@clayalabama.org](mailto:PGilham@clayalabama.org)
  - Contact Person: Pam Gilham, Assistant City Clerk
  - Open M-F: 8 a.m. to 4 p.m.
  - More information regarding business licensing can be found [here](#).

- **County Line**
  - Business license applications can be found [here](#).
  - Physical Address: 2843 County Line Drive, County Line, AL
  - Mailing Address: Town of County Line, P.O. Box 130, Trafford, AL 35172
  - Email: [clerk@mycounyline.org](mailto:clerk@mycounyline.org) or [townofcountyline@att.net](mailto:townofcountyline@att.net)
  - Contact Person: Lucie Kiley
  - Phone: (205) 590-1649
  - Fax: (205) 572-9662
  - More information regarding business licensing can be found [here](#).

- **Fairfield**
  - Business license process can be found [here](#).
  - Mailing Address: 4701 Gary Avenue, Fairfield, AL 35064
  - Email: [mroberson@fairfieldal.us](mailto:mroberson@fairfieldal.us)
  - Phone: (205) 788-2492
  - Fax: (205) 783-6005
  - Open M-F: 8 a.m. to 5 p.m.
  - More information regarding business licensing can be found [here](#).
• Fultondale
  ○ The Business license application can be found [here](#).
  ○ Physical Address: 1015 Old Walker Chapel Road, Fultondale, AL 35068
  ○ Mailing Address: City of Fultondale, P.O. Box 699, Fultondale, AL 35068
  ○ Phone: (205) 841-8306
  ○ Email: inspections@fultondaleal.gov
  ○ Contact Person: Alicia Germany, Business License Clerk
  ○ Open M-F: 8 a.m. to 4:30 p.m.
  ○ More information regarding business licensing can be found [here](#).

• Gardendale
  ○ Business license applications can be found [here](#).
  ○ Physical Address: 925 Main Street, Gardendale, AL 35071
  ○ Mailing Address: City of Gardendale, P.O. Box 889, Gardendale, AL 35071
  ○ Phone: (205) 631-8789
  ○ Fax: (205) 631-1700
  ○ Email: cityclerk@cityofgardendale.com
  ○ Contact Person: Melissa Honeycutt, Finance Director/City Clerk
  ○ Open M-F: 8 a.m. to 5 p.m.
  ○ More information regarding business licensing can be found [here](#).

• Graysville
  ○ The business license application can be found [here](#).
  ○ Physical Address: 246 South Main Street, Graysville, AL 35073
  ○ Mailing Address: P.O. Box 130, Graysville, AL 35073
  ○ Email: kdumas@graysvillecity.org
  ○ Contact Person: Kathy Dumas
  ○ Phone: (205) 674-5643
  ○ Fax: (205) 674-5646
  ○ Open M-F: 8 a.m. to 4:30 p.m.

• Homewood
  ○ Business license applications can be found [here](#).
  ○ Physical Address: 2850 19th Street South, Homewood, AL 35209
  ○ Mailing Address: P.O. Box 59666, Homewood, AL 35259
  ○ Phone: (205) 332-6111
  ○ Email: Melody.Salter@homewoodal.org
  ○ Contact Person: Melody Salter, City Clerk
  ○ Open M-F: 8 a.m. to 4:30 p.m.
  ○ More information regarding business licensing can be found [here](#).
- Hoover
  - Business license applications can be found [here](#).
  - Address: 2020 Valleydale Road, Hoover, AL 35244
  - Email: revenue@hooveralabama.gov or Ken.Davidson@hooveralabama.gov
  - Contact Person: Ken Davidson, Division Director
  - Phone: (205) 444-7500
  - Open M-F: 7 a.m. to 4 p.m.
  - More information regarding business licensing can be found [here](#).

- Hueytown
  - Business license applications can be found [here](#).
  - Physical Address: 1318 Hueytown Road, Hueytown, AL 35023
  - Mailing Address: City of Hueytown, Revenue Division, 1318 Hueytown Road, Hueytown, AL 35023
  - Phone: (205) 491-7010
  - Fax: (205) 491-8793
  - Email: cityhall@hueytownal.gov
  - Open M-F: 8 a.m. to 4:30 p.m.
  - More information regarding business licensing can be found [here](#).

- Irondale
  - Business license applications can be found [here](#).
  - Physical Address: 101 20th Street South, Irondale, AL 35210
  - Mailing Address: P.O. Box 100188, Irondale, AL 35210
  - Email: revenue@cityofirondaleal.gov
  - Phone: (205) 956-9200
  - Fax: (205) 951-1425
  - Open M-TH: 7 a.m. to 5 p.m.
  - More information regarding business licensing can be found [here](#).

- Kimberly
  - Business license applications can be found [here](#).
  - Physical Address: 9256 Stouts Road, Kimberly, AL 35091
  - Mailing Address: City of Kimberly, P.O. Box 206, Kimberly, AL 35091
  - Email: permits@kimberlyal.org or clerk@kimberlyal.org
  - Contact Person: Kelly Richardson, Assistant City Clerk or Sandy Waid, City Clerk
  - Phone: (205) 647-5551
  - Fax: (205) 647-5231
  - Open M-F: 8 a.m. to 5 p.m.
  - More information regarding business licensing can be found [here](#).
- **Leeds**
  - Business license applications can be found [here](#).
  - Mailing Address: 1400 9th Street, Leeds, AL 35094
  - Phone: (205) 864-5258
  - Fax: (205) 855-4655
  - Email: tarbitelle@leedsalabama.gov
  - Contact Person: Toushi Arbitelle, City Clerk
  - Open M-TH: 8 a.m. to 4:45 p.m. and F: 6 a.m. to 12:30 a.m.

- **Lipscomb**
  - The city of Lipscomb uses a third-party system called Avenu to process their business licenses. The link to the application can be found [here](#). If you have any questions regarding the process, direct these questions to the Avenu’s customer care team at (800) 556-7274 or reach out to them via email at bizlicensesupport@avenuinsights.com
  - Mailing Address: 5512 Avenue H, Lipscomb, AL 35020
  - Phone: (205) 428-6374
  - Fax: (205) 428-6373
  - Email: lipscombcityclerk1@gmail.com
  - Contact Person: Demarcia Nash, City Clerk
  - Open M-Th: 9 a.m. to 5 p.m., closed from 12 p.m. to 1 p.m.

- **Maytown**
  - The city of Maytown uses a third-party system called Avenu to process their business licenses. The link to the application can be found [here](#). If you have any questions regarding the process, direct these questions to the Avenu’s customer care team at (800) 556-7274 or reach out to them via email at bizlicensesupport@avenuinsights.com
  - Mailing Address: 4505 Town Hall Drive, Maytown AL 35118
  - Phone: (205) 786-8611
  - Fax: (205) 786-5626
● Midfield
  ○ The city of Midfield uses a third-party system called Avenu to process their business licenses. The link to the application can be found [here](#). If you have any questions regarding the process, direct these questions to the Avenu’s customer care team at (800) 556-7274 or reach out to them via email at bizlicensesupport@avenuinsights.com
  ○ Business License applications can be filled out in-person at the following address as an alternative to Avenue Insights
  ○ Physical Address: 725 Bessemer Super Highway, Midfield, AL 35228
  ○ Phone: (205) 923-7578
  ○ Fax: (205) 923-7570
  ○ Email: adlewis@cityofmidfield.com
  ○ Contact Person: Ashley Lewis, City Clerk
  ○ Open M-F: 8 a.m. to 4:30 p.m.

● Morris
  ○ The city of Morris uses a third-party system called Avenu to process their business licenses. The link to the application can be found [here](#). If you have any questions regarding the process, direct these questions to the Avenu’s customer care team at (800) 556-7274 or reach out to them via email at bizlicensesupport@avenuinsights.com
  ○ Physical Address: 8304 Stouts Road, Morris, AL 35116
  ○ Phone: (205) 647-0596
  ○ Fax: (205) 647-3709
  ○ Open M-F: 8 a.m. to 5 p.m., closed from 11:30 a.m. to 12:30 p.m.

● Mountain Brook
  ○ Application can be acquired [here](#).
  ○ Physical Address: 56 Church Street Mountain Brook, AL 35213
  ○ Mailing Address: P.O. Box 130009 Mountain Brook, AL 35213
  ○ Phone: (205) 802-2400    Fax: (205) 870-3590
  ○ Email: bankstonj@mtnbrook.org
  ○ Contact Person: Jack Bankston, Revenue Director
  ○ Open M-F: 8 a.m. to 5 p.m.
  ○ Additional information can be found [here](#).
• Mulga
  o The town of Mulga uses a third-party system called Avenu to process their business licenses. The link to the application can be found here. If you have any questions regarding the process, direct these questions to the Avenu’s customer care team at (800) 556-7274 or reach out to them via email at bizlicensesupport@avenuinsights.com
  o Physical Address: 505 Mulga Loop Road, Mulga, AL 35118
  o Mailing Address: City of Mulga, P.O. Box 40, Mulga, AL 35118
  o Phone: (205) 781-0645
  o Fax: (205) 781-0154
  o Email: townclerk@townofmulga.com
  o Contact Person: Melissa Freeman, Town Clerk
  o Open M-F: 8 a.m. to 5 p.m.

• Pinson
  o Application can be found here.
  o Physical Address: 4410 Main Street, Pinson, AL 35126
  o Mailing Address: P.O. Box 1599, Pinson, AL 35126
  o Email: Hlind@thecityofpinson.com
  o Contact Person: Heather Lind, Assistant City Clerk
  o Phone: (205) 680-5556
  o Fax: (205) 680-5554
  o Open M-F: 8 a.m. to 4 p.m.

• Pleasant Grove
  o Business license application can be found here.
  o Physical Address: 501 Park Road, Pleasant Grove, AL 35127
  o Email: pgcityclerk@cityofpg.net
  o Contact Person: Mary Joe Chafin, Admin. Assistant or Recarda Cobb, City Clerk
  o Phone: (205) 744-1723
  o Fax: (205) 744-9556
  o Open M-TH: 7 a.m. to 4:30 p.m. and F: 7 a.m. to 11 a.m.

• Sylvan Springs
  o Application can be found here.
  o Physical Address: 100 Rock Creek Road, Sylvan Springs, AL 35118
  o Email: pshadix@sylvanspringsal.org
  o Contact Person: Peggy Shadix, City Clerk
  o Phone: (205) 491-3210
  o Fax: (205) 491-3226
  o Open M-Th: 7:30 a.m. to 4:30 p.m., closed from 12 p.m. to 1 p.m.
• Tarrant
  ○ The city of Tarrant uses a third-party system called Avenu to process their business licenses. The link to the application can be found here. If you have any questions regarding the process, direct these questions to the Avenu’s customer care team at (800) 556-7274 or reach out to them via email at bizlicensesupport@avenuinsights.com
  ○ Business License applications can be filled out in person at the following address as an alternative to Avenue Insights
  ○ Physical Address: 1133 East Lake Blvd, Tarrant, AL 35217
  ○ Mailing Address: City of Tarrant, P.O. Box 170220, Tarrant, AL 35217
  ○ Phone: (205) 849-2800
  ○ Fax: (205) 848-7536
  ○ Email: Aodonohue@cityoftarrant.com
  ○ Contact Person: Aislinn O’Donohue, Administrative Analyst
  ○ Open M-F: 8 a.m. to 5 p.m.

• Trafford
  ○ The town of Trafford uses a third-party system called Avenu to process their business licenses. The link to the application can be found here. If you have any questions regarding the process, direct these questions to the Avenu’s customer care team at (800) 556-7274 or reach out to them via email at bizlicensesupport@avenuinsights.com
  ○ Physical Address: 9239 E Commercial Ave, Trafford, AL 35172
  ○ Phone: (205) 647-3751
  ○ Fax: (205) 647-3798
  ○ Email: traffordtownof@bellsouth.net
  ○ Contact Person: Duane Johnson, City Clerk
  ○ Open M-F: 9 a.m. to 12 p.m. and 1 p.m. to 4 p.m.
- **Trussville**
  - Business license application can be found [here](#).
  - Contractor Licenses may be obtained at the City of Trussville Inspections Office
    - Physical Address: 425 Cherokee Drive, Trussville, AL 35173
    - Mailing Address: P.O. Box 159, Trussville, AL 35173
    - Phone: (205) 655-5483
    - Open M-F: 7 a.m. to 4 p.m.
    - Email: [Ehamilton@trussville.org](mailto:Ehamilton@trussville.org)
    - Contact Person: Erin Hamilton, Senior Planner Technician
  - All other Business Licenses may be obtained at the City of Trussville Administrative Office
    - Physical Address: 131 Main Street, Trussville, AL 35173
    - Mailing Address: P.O. Box 159, Trussville, AL 35173
    - Phone: (205) 655-7478
    - Fax: (205) 655-7487
    - Open M-F: 8 a.m. to 5 p.m.
    - Email: [AOliver@trussville.org](mailto:AOliver@trussville.org)
    - Contact Person: Ashley Oliver, Senior Revenue Examiner
  - Link to all downloadable forms pertinent to licensing applications can be found [here](#).

- **Vestavia Hills**
  - Application for a business license can be found [here](#).
    - Physical Address: 1032 Montgomery Hwy, Vestavia Hills, AL 35216
    - Phone: (205) 978-0128
    - Fax: (205) 978-0132
    - Open M-F: 8 a.m. to 5 p.m.
    - Email: [crice@vhal.org](mailto:crice@vhal.org)
    - Contact Person: Cortez Rice, Senior Revenue Officer
  - For contractors License
    - Phone: (205) 978-0125
    - Fax: (205) 978-0213
  - Other forms pertinent to the licensing process can be found [here](#).
• **Warrior**
  - The town of Warrior uses a third-party system called Avenu to process their business licenses. The link to the application can be found [here](#). If you have any questions regarding the process, direct these questions to the Avenu’s customer care team at (800) 556-7274 or reach out to them via email at [bizlicensesupport@avenuinsights.com](mailto:bizlicensesupport@avenuinsights.com)
  - Business License applications can be filled out in-person at the following address as an alternative to Avenue Insights
  - Physical Address: 215 Main Street, Warrior, AL 35180
  - Phone: (205) 647-0520
  - Fax: (205) 647-0551
  - Email: [Dmixon@cityofwarrior.com](mailto:Dmixon@cityofwarrior.com)
  - Contact Person: Demetra Mixon, City Clerk
  - Open M-F: 7:30 a.m. to 4 p.m.

• **West Jefferson**
  - The town of West Jefferson uses a third-party system called Avenu to process their business licenses. The link to the application can be found [here](#). If you have any questions regarding the process, direct these questions to the Avenu’s customer care team at (800) 556-7274 or reach out to them via email at [bizlicensesupport@avenuinsights.com](mailto:bizlicensesupport@avenuinsights.com)
  - Physical Address: 7000 West Jefferson Rd, Quinton, AL 35130
  - Mailing Address: P.O. Box 158, Quinton, AL 35130
  - Phone: (205) 674-1600
  - Email: [wjtownclerk@yahoo.com](mailto:wjtownclerk@yahoo.com)
  - Contact Person: Ruthie Sexton, Town Clerk
  - Open M-F: 8 a.m. to 4 p.m. *Closed for lunch: 11:30 to 12:30*